



## Registration for 2023-2024 School Year

**Please read the following information carefully. All policies regarding registration at Four Seasons Childcare & Preschool are listed below.**

- ❖ Please return your completed Application and your registration fees & deposits as soon as possible as spots are filled on a first come first serve basis. We will not accept applications via your child's folder or email. Please drop off at the office.
  - ❖ **Please know that** in the event that you cancel your child's registration, tuition and registration fees are **non-refundable** and will not be credited.
  - ❖ **NOTE:** Children must be **completely potty-trained** in order to enter our **Three Year Old** Program and/or PreK.
  - ❖ The attached registration application is for the 2023-2024 school year only. The school year begins September 7, 2023 and ends on June 13, 2024.
  - ❖ Four Seasons Childcare and Preschool's **PreK Program** is a **5 day program** starting at 8:30 am and ending at 12:30pm.
  - ❖ Please review the remaining information carefully before you complete and return your application(s).  

**School Year 12 & 10 Month FEES:** 2, 3 or 5 Day-Registration Fee \$50; Activity Fee \$85; Maintenance Fee \$110=Total \$245.00. **Summer Camp Activity Fees:** Students who are registered in the 12-month Program are assessed for **Summer Camp Activity fees** as follows: 2 Day-\$70; 3 Day-\$80; 5 Day-\$90
  - ❖ **Spaces in each program are filled on a first come/first serve basis. You are encouraged to return your Registration application along with the registration fee and deposit as soon as possible.**
  - ❖ Any applications received incomplete or without the full registration fee will be returned. Your child will not be placed on the enrollment list until we receive the completed application and full registration fee.
  - ❖ **For re-registering families, 50% of the first tuition payment is due at the time of registration. The remainder is due on July 1, 2023.** If payment is not received by this date, you forfeit your child's spot in our program and it will then be offered to the next family on the enrollment waiting list.
  - ❖ **For new registrants,** payment #1 for the 2023-2024 school year is due at the time of registration. If payment is not received by this date, you forfeit your child's spot in our program and it will then be offered to the next family on the enrollment waiting list.
  - ❖ **Tuition** is based on a yearly tuition amount that is broken down into 10 or 12 equal monthly payments.
    - ✓ Families registered in the 10-Month Program: tuition due on the first of each month – July through April
    - ✓ Families registered in the 12-Month Program: tuition due on the first of each month – July through June
- If you have any questions regarding the re-registering procedures, please feel free to call or stop by the office.

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**Four Seasons Childcare & Preschool**  
**433 Lyceum Avenue**  
**Philadelphia, PA 19128**  
**(215) 483-5688 Fax (215) 483-6250**  
[FourSeasons-Director@outlook.com](mailto:FourSeasons-Director@outlook.com)  
[FourSeasons-Front@outlook.com](mailto:FourSeasons-Front@outlook.com)



Office Use Only	
Date: _____	50% PD: _____
	100% PD: _____
Summer Fees PD: _____	
Cash or Ck # _____	Fees PD: _____
Total Paid: _____	Bal Due: _____

Name of Child: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ M  F

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

INFORMATION Parent	INFORMATION Parent
Name:	Name:
Home Phone:	Home Phone:
Cell Phone:	Cell Phone:
Place of Employment:	Place of Employment:
Employer Address:	Employer Address:
Employer Phone:	Employer Phone:
Email:	Email:

Select Appropriate Age Groups  Pre-K  Three Year Old  Two Year Old  One Year Old

Please select 10 or 12 month program (Must Select One):  10 Month  12 Month

Children must turn 4 (PreK), 3 (Three Year Old, **fully potty trained**), 2 (Two Year Old), 1 (One Year Old), before **September 1<sup>st</sup> of the admission year** for the above class.

**Please indicate your arrival and departure times for each day.**  
**Only one pick up and one drop off time can be selected.**

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Arrival Time:	Arrival Time:	Arrival Time:	Arrival Time:	Arrival Time:
Pick-Up Time:	Pick-Up Time:	Pick-Up Time:	Pick-Up Time:	Pick-Up Time:

Services are provided and admissions are made without regard to race, color, religious creed, ancestry, gender, disability or national origin.

I understand that if the schedule that I have chosen is full, I will be placed on a waiting list. I understand that Four Seasons Childcare & Preschool reserves the right to cancel any program with written notice to the parents involved. I understand that a current health assessment and emergency contact form must be on file when my child begins school and will be updated every six months while my child is enrolled.

**Please initial the following:**

- \_\_\_\_\_ I understand that all changes must be submitted in writing within 60 days of completing my registration paperwork and that no changes will be granted after that date. I understand that all changes are subject to a \$25 fee per child, per change.
- \_\_\_\_\_ I understand that my deposit, registration fees and first tuition are non-refundable or will not be credited.
- \_\_\_\_\_ I understand that there is only ONE PICK UP time and ONE DROP OFF time.
- \_\_\_\_\_ I understand that all tuitions paid are NOT refundable

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**Please initial the following:**

- \_\_\_\_\_ I understand that changes or withdraws require 60 days-notice in writing. I understand that schedule changes are not guaranteed and are only doable if ratio allows. Changes require a \$25 fee.
- \_\_\_\_\_ I understand that my tuition amount is a yearly tuition amount that is broken down into 10 or 12 equal monthly payments. I understand that the payments do not reflect care for that month.
- \_\_\_\_\_ I understand that in the event of any unforeseen/uncontrollable disaster/emergency, I am responsible to fulfill my financial tuition obligation. I understand that in order to secure my child(ren)'s future spot at Four Seasons, I am responsible to make my tuition payment as agreed in my Tuition Agreement.
- \_\_\_\_\_ I understand that it is my obligation to review the Parent Handbook/Policies on a regular basis.

**Force Majeure:**

\_\_\_\_\_ In the event of any failure or delay in the School's performance resulting from causes beyond the School's reasonable control and occurring without its fault or negligence, including without limitation, acts of God, fire, pandemic, epidemic, government restrictions, wars, threats or acts of terrorism and insurrections, the tuition obligations under Four Seasons state required tuition Agreement shall continue and the School shall not be liable for any such failure or delay in its performance

**Please Do Not Leave blank. Fill in N/A if not applicable:**

Medical/Dietary/Allergy Info:

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Special disabilities or services:

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Services to be provided during school day:

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Accommodations requested:

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Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Referring Family: \_\_\_\_\_