



DROP OFF/PICK UP

Entrance to FSCP is from Lyceum Avenue only. Exit from FSCP is through the parking lot, left at dead end near dumpster, left onto Mitchell Street.

At drop off, all children will receive a temperature check. Parents will be asked a few questions regarding their child's health as well as their family's health. Students will also be assessed by staff to make sure they do not have any concerning symptoms. Teachers will sign in students as parents drop them off.

- If your scheduled drop off time is 7:00am, you will be dropping off at the main doors (which are underneath the covered part of the driveway as you enter). Parents must park in the lot and walk children and their belongings to the door.
- If your drop off time is 7:30am, you will be dropping your children off at their classroom doors. Parents must escort children and their belongings to their classroom doors.
- 7:30 Drop off for Pre-K and Three (3) YR students will use main doors (by the driveway as you enter).
- 8:30 Drop off for Pre-K and Three (3) YR students will use the front door that faces Lyceum Avenue.
- Two and one year olds will use the last door in the parking lot that opens directly into the two year classroom.
- The infants will use the door off the parking lot that directly enters into the infant's classroom.

Please note: siblings may not be dropped at the same door. While we realize this may be an inconvenience, students must enter through their specified classroom doors.

All Pickups will be at the main office doors. This is subject to change if necessary.

INCLEMENT WEATHER:

We realize that the weather may sometimes impact drop off routines. In an effort to accommodate our families from standing outside in inclement weather, we would like to modify the morning drop off procedures when it is raining.

During heavy rains please follow the below morning drop off routine:

- If your family drops off at 7:00am please follow your normal morning drop off at the main doors.
- If your family drops off at 7:30 or 8:30 we ask that instead of dropping off to your child's classroom doors, you drop off at the main doors.

We will have staff standing at the main doors to assist families during morning drop off. We ask that you please enter the lot from Lyceum Ave. To avoid traffic delays, we ask that families come up Lyceum Ave to make a right into the parking lot. Please do not make a left off Lyceum Ave to enter the parking lot. This will cause major traffic delays.

As you enter the lot, please pull under the covered area. The staff will take temps and sign in children before they enter the building. The staff will then escort children to their classrooms. We will post a sign to let you know what the drop off routine is for that day to avoid any confusion.

We hope this helps when weather isn't cooperating. If you have any questions, please don't hesitate to reach out!